

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of City Development | | |
| Contact person: | Natalie Curgenvan | | Telephone number: 0113 535 0988 |
| Subject²: | Service Review, Active Leeds – John Charles Centre for Sport (Tennis Centre) | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Operations approved</p> <ul style="list-style-type: none"> a) the delivery of 'business as usual' savings at John Charles Centre for Sport (JCSC) associated with the operation of the facility b) extra time to hold further discussions with the interested third party in relation to the potential future operation of the Tennis Centre to determine if a viable proposition exists for the Centre to operate under a lease or licence arrangement. c) the service to find the replacement savings to allow for the 2021/22 slippage while these options outlined at a) are explored. | | |
| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Following the identification of the needs for Service Savings as agreed by Executive Board, discussions have been held regarding the potential for the</p> | | |


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>Tennis Centre at John Charles Centre for Sport to be operated by a third party under a lease or licence agreement. The external operation of the Tennis Centre could bring forwards savings which would be utilised to help deliver the total savings required at JCSC. These discussions are not yet complete and therefore additional time is required to undertake due diligence of any proposal this DDN confirms that the Service can continue to work with potential third parties to see if the proposed arrangement is a viable proposition.</p> <p>Other savings at JCSC will be delivered on a 'business as usual' basis.</p> <p>Given the need for financial savings to be delivered with a full year effect approval is provided for replacement savings to be found within the Service whilst the future operation of the Tennis Centre facility is considered.</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>The alternative decision was to close the Tennis Centre to realise the required savings. This was not considered appropriate given the potential ability for the facility to continue to operate through an interested third party.</p> |
| Affected wards: | N/A |
| Details of consultation undertaken⁴: | <p>Executive Member: Councillor Rafique</p> <p>Ward Councillors: As detailed in the DDR</p> <p>Others: As detailed in the DDR</p> |
| Implementation | <p>Officer accountable, and proposed timescales for implementation Natalie Curgenvan, March 2021 and into the first quarter 2021/22</p> |
| List of | Date Added to List:- |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

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| Forthcoming Key Decisions⁵ | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision | |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ | |
| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | |
| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ⁸ Phil Evans Chief Officer, Operations | |
| | Signature  | Date 26 th February 2021 |

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.